

INSTITUTE OF HOTEL MANAGEMENT – BANGALORE

HOSTEL RULES

Objective: The guiding principle towards the formulation of the rules and regulations for hostelites is to ensure a secure, comfortable and pleasant stay, and create an environment which is conducive to learning. Boarders are expected to understand that individually and collectively they are responsible for the good name and reputation of the hostel. Any disciplinary measures/tools are designed to achieve the above objectives and must be accepted in that spirit. Failure to abide by these rules will be considered an unprofessional conduct on part of the residents, and will attract appropriate disciplinary action like suspension or rustication from the hostel or even termination from the institute. The hostelites are advised to adhere to the following rules and regulations diligently:

1. The boarder will be required to occupy the hostel seat granted for a minimum period of 12 months of his course, and will not request to vacate the same before completion of the said period, until and unless so advised by IHMB authority.
2. Allotment of rooms may not necessarily be of one's choice. It is the sole discretion of IHMB administration, which may allot the rooms/beds either on first come first serve basis or any other basis, intentionally placing students of varying academic, cultural, social and national backgrounds together so that cross cultural, academic, social and national learning is achieved. Rooms once allotted will not be changed without any genuine and acceptable reason.
3. Each hostelite is responsible for his/her personal belongings. It is advisable not to keep valuable and costly items in the room, and money should be deposited in the nearest bank. Institute/Hostel authority is not responsible for any kind of theft or misplacement of things.
4. Each Boarder should check the furniture & electrical fittings in his/her room at the time of occupation and take over the furniture & fittings in writing which are returnable at the time of vacating the room. He/She is responsible for the care and maintenance of furniture & fittings and any loss or damage will be borne by concerned boarder/s.
5. Fixing of posters and defacing of walls and doors of the hostel rooms and common space is strictly prohibited.
6. Boarders are required to make their rooms available for repair, maintenance and for inspection by Superintendent/IHMB Management representative, whenever necessary.
7. Rules of modesty and decorum in dress and behaviour have to be strictly adhered to; decent dressing is expected from the hostelites even inside the hostel premises. Boarders should treat their fellow boarders, college staff, hostel staff with dignity and decorum.

8. During lecture hours in the institute, none is allowed to remain in the hostel, without the permission of the warden. Those absenting themselves from the class or institute programme should report themselves to the warden.
9. As a hostel student you are expected to have 100% attendance in attending classes. However, to remain as a hosteller minimum of 75% of attendance is a must. Students with lesser attendance will be asked to vacate the hostel.
10. A boarder desiring to go for tuition/additional courses offered by other institutions after college hours should apply and get permission from the warden.
11. Uses of all unauthorized electrical appliances such as personal iron, heater etc. are strictly prohibited.
12. Noisy games, playing musical instruments or music systems, etc. which are likely to disturb other students are strictly prohibited in the hostels.
13. Ragging in any form in the hostel/institute is illegal and banned as per an Act of Govt. of India. Any boarder indulging in any form of ragging and reported against, will face strict disciplinary action which may include expulsion from the hostel or institute or both, levy of fines, and even lodging of an FIR against the offender at the local police station, if the case so merits.
14. Smoking, possession and consumption of liquor, narcotics and toxic substance of any kind, possession of Hukka, and any manner of immoral activities such as gambling etc., are strictly prohibited in the hostel premises. If anyone violating the rule will be immediately suspended / rusticated from the hostel or even terminated from the institute.
15. No meeting shall be held in the hostel without approval of the Hostel Superintendent.
16. No boarder is permitted to allow an outsider to stay in his room. Presence of undesirable persons should promptly be reported to the Superintendent.
17. Students are strictly forbidden to take visitors, guests and day scholars in to their rooms. Visitors can be received in the lobby or designated common room of the hostel with the permission of the warden.
18. Use of hostel premises as a place of rest by the day-scholars is not permitted.
19. Male visitors to female hostel and female visitors to male hostel, apart from parents/guardians, are not permitted.
20. Parents/guardians may visit their wards at the hostel with prior intimation to the Hostel Superintendent.
21. All hostelites are required to adhere to the hours set for the meals and studies. Normally study hours are 7.00 P.M. to 9.00 P.M. There shall be no disturbances during study hours.

22. Dining in the hostel mess (all meals) is compulsory for all boarders. Individual cooking or taking meals outside is not permitted. Exceptional cases based on medical reasons may be considered.
23. Students are not expected to enter the kitchen or give instructions to the kitchen staff. If there is any complaint they may bring it to the attention of the Mess Committee at the earliest.
24. The hostel fee once deposited for an academic year under no circumstances is refundable / transferable even if the student is expelled from the hostel on disciplinary ground.
25. All hostels and messes will remain closed during the vacation or as decided by IHMB Management. The Hostel Superintendent may allow a boarder to stay in the hostel on some valid ground, on additional payment, for a specific period. All such boarders are required to give a written application to the Hostel Warden.
26. Hostel Proctor and Asst. Hostel Proctor may be nominated from amongst the boarders to assist the Hostel Superintendent / Hostel Warden.
27. The hostel room of any student can be inspected at any time by the Proctor, Hostel Superintendent, Hostel Warden or any official of the institute.
28. Students should report personally for the roll call daily. Hostelites should report back to their hostel latest by 9 30 p.m. If a hostelite is found to be absent from the hostel after 10.00 p.m. without prior permission from Hostel Warden, appropriate disciplinary action will be initiated by the authorities.
29. Prior approval from Parents in writing is required for the students to stay in guardian's house on weekend and/or during public holidays.
30. On Saturdays & Sundays, institutional and public holidays, students are free to go for outing. But all hostelites should come back by 9 30 p.m. T.V. programmes are permitted daily during recreation time and on holidays. Hostelites are not permitted to go for films, festivals and other cultural activities at night.
31. Medical insurance is compulsory for the hostelites. Policy amount has to be borne by the students. However, if any student has medical insurance policy in force they need to inform the management in advance.